



TO MEMBERS OF THE COUNCIL:

**You are duly summoned to a Meeting of TIVETSHALL PARISH COUNCIL to be held on
Wednesday 13th February 2019 7.30 pm at Tivetshall Village Hall**

Ros Hill, Parish Clerk: Leylandii, Rectory Road, Tivetshall St Mary, Norwich. NR15 2AL Telephone 07830292074

SIGNED: *R G Hill*

DATED: 7th February 2019

AGENDA

- 1. APOLOGIES AND APPROVALS OF ABSENCE**
- 2. TO CONSIDER APPLICANTS FOR CO-OPTION**
- 3. TO RECORD DECLARATIONS OF INTEREST AND CONSIDER DISPENSATIONS**
- 4. MINUTES**
 - 4.1 To approve the minutes of the 9th January Parish Council meeting.
 - 4.2 Matters arising from the 9th January minutes
- 5. PUBLIC PARTICIPATION – 15 MINUTES ALLOCATED FOR PARISHIONERS’ FORUM**
 - 5.1 Reports from District Cllr and County Cllr, if present
 - 5.2 Parishioners' Forum
- 6. REPORTS FROM CLERK AND COUNCILLORS**
 - 6.1 Update on Highways and Public Rights of Way matters
 - 6.2 Update from Planning Workshops (Cllr A Read)
 - 6.3 Update on data from Speed Awareness Machine
 - 6.4 Update on Appeal regarding Asset of Community Value, the Railway Tavern
 - 6.5 Update relating to setting of the Parish Precept by South Norfolk Council for 2019/20
- 7. TO CONSIDER PLANNING APPLICATION 2019/0200, CONVERSION OF EXISTING POULTRY BUILDINGS TO 3 X RESIDENTIAL DWELLINGS TO INCLUDE DEMOLITION. ELM TREE FARM, SCHOOL ROAD**
- 8. HIGHWAYS AND MAINTENANCE MATTERS**
 - 8.1 To consider payment relating to cost of TRO, Back Lane BOAT
- 9. UPDATE FROM VILLAGE HALL MANAGEMENT COMMITTEE**
- 10. TO CONSIDER PARTICIPATION IN SOUTH NORFOLK LITTER PICK**
- 11. TO CONSIDER FUTURE MEMBERSHIP OF NALC AND NPTS**
- 12. TO CONSIDER MATTERS RELATING TO B4RN**
 - 12.1 To consider payment for hire of village hall for training
 - 12.2 To consider B4RN Cabinet Installation Agreement
- 13. TO GIVE FURTHER CONSIDERATION TO FUTURE, FORMAT, AND PRODUCTION OF THE GRAPEVINE**
- 14. TO CONSIDER CHARITY DONATIONS FOR 2018/19**
 - 14.1 Friends of Tivetshall School
 - 14.2 St Margaret’s Parochial Church Council
 - 14.3 Dickleburgh Sea Scouts
 - 14.4 Borderhoppa
 - 14.5 Monday Club
- 15. TO CONSIDER ACTIONS RELATING TO PARISH COUNCIL ELECTIONS ON 2ND MAY**
 - 15.1 To note receipt of nomination packs
 - 15.2 Promotion of councillor elections
 - 15.3 To consider administrative actions required in preparation for boundary change
- 16. TO NOTE CORRESPONDENCE RECEIVED**
 - 16.1 To note correspondence received from Norfolk and Suffolk British Red Cross
 - 16.2 To note correspondence from South Norfolk Council (Operation London Bridge)

- 16.3 To note correspondence from parishioner – Green Lane

17. FINANCE

- 17.1 To receive the balance of accounts and bank reconciliation
- 17.2 To note Grapevine advertising invoices have been sent
- 17.3 To note payments received
- 17.4 To note amount of VAT reclaim submitted
- 17.5 To approve payments to include:
- 17.5.1. Clerk's monthly gross salary for period 01/02/19 to 28/02/19 of £267.89
 - 17.5.2. Handyman's monthly gross salary for period 01/02/19 to 28/02/19 of £40.43
 - 17.5.3. Norfolk County Council, costs associated with Back Lane BOAT - £500
 - 17.5.4. Councillors mileage expenses (A Read) - £6.30
 - 17.5.5. Primrose Press, printing of The Grapevine - £108.00
 - 17.5.6. M P Stephenson & Sons, Parish Christmas Tree - £96.00
 - 17.5.7. Norse Eastern Ltd, flail cutting of brambles at playing field - £605.06

18. STAFFING MATTERS (CONSIDER EXCLUDING THE PUBLIC)

19. URGENT ITEMS FOR INFORMATION AND CARRYING FORWARD TO NEXT MEETING

20. TO SET THE DATE AND TIME OF THE NEXT PARISH COUNCIL MEETING

Proposed as Wednesday, 13th March 2019 at 7.30pm