



TO MEMBERS OF THE COUNCIL:

**You are duly summoned to the next meeting of TIVETSHALL PARISH COUNCIL to be held on
Wednesday 10th October 7.30 pm at Tivetshall Village Hall**

Ros Hill, Parish Clerk: Leylandii, Rectory Road, Tivetshall St Mary, Norwich. NR15 2AL Telephone 07830292074

SIGNED: *R G Hill*

DATED: 4th October 2018

AGENDA

- 1. APOLOGIES AND APPROVALS OF ABSENCE**
- 2. TO CONSIDER APPLICANTS FOR CO-OPTION**
- 3. TO RECORD DECLARATIONS OF INTEREST AND CONSIDER DISPENSATIONS**
- 4. MINUTES**
 - 4.1 To approve the minutes of the 5th September Council meeting.
 - 4.2 Matters arising from the minutes
- 5. PUBLIC PARTICIPATION – 15 MINUTES ALLOCATED FOR PARISHIONERS' FORUM**
 - 5.1 Reports from District Cllr and County Cllr, if present
 - 5.2 Parishioners' Forum
- 6. REPORTS FROM CLERK AND COUNCILLORS**
 - 6.1 Update on Highways and Public Rights of Way matters
 - 6.2 Update on Installation of SAM2 machine
 - 6.3 Update on Maintenance matters
- 7. GREATER NORWICH DEVELOPMENT PLAN CONSULTATION**
 - 7.1 To Consider Approach and Date for a Public Meeting Once Consultation Published
 - 7.2 To note response received from GNLP
- 8. HIGHWAYS AND MAINTENANCE MATTERS**
 - 8.1 To consider maintenance of Parish Benches purchased in 2005
 - 8.2 To consider tasks for the Handyman for next four weeks
- 9. UPDATE FROM VILLAGE HALL MANAGEMENT COMMITTEE**
- 10. TO CONSIDER ACTION TO ADDRESS ISSUES RELATING TO BACK LANE**
- 11. TO FURTHER CONSIDER APPLICATION FOR PARISH PARTNERSHIP FUNDING FOR 2018/19**
- 12. UPDATE ON B4RN PROJECT**
- 13. TO CONSIDER FEEDBACK TO ENVIRONMENT AGENCY ON FLOOD RISK**
- 14. WW1 CENTENARY EVENTS**
 - 14.1 To agree timeframe for fixing of plaque
 - 14.2 To consider who will unveil plaque
- 15. TO RECEIVE FEEDBACK FROM NEIGHBOURHOOD PLANNING WORKSHOP AND CONSIDER NEXT STEPS**
- 16. TO CONSIDER ARRANGEMENTS FOR PARISH CHRISTMAS TREE**
- 17. TO NOTE CORRESPONDENCE RECEIVED**
 - 17.1 South Norfolk Connect
- 18. FINANCE**
 - 18.1 Update on changes to signatories
 - 18.2 To consider PC contribution to B4RN advertising in The Grapevine
 - 18.3 To receive the balance of accounts, bank reconciliation and to note income
 - 18.4 To approve payments to include:
 - 18.4.1. Clerk's monthly gross salary for period 01/10/18 to 31/10/18 of £267.89
 - 18.4.2. Handyman's monthly gross salary for period 01/10/18 to 31/10/18 of £80.87

- 18.4.3. NPTS Training Invoice – £38.40
- 18.4.4. Primrose Press for printing of The Grapevine - £160
- 18.4.5. Norse ground maintenance (six monthly charge) - £1908.22
- 18.4.6. Handmade Signs Ltd (WW1 plaque) - £199.00

19. STAFFING MATTERS (CONSIDER EXCLUDING THE PUBLIC)

20. URGENT ITEMS FOR INFORMATION AND CARRYING FORWARD TO NEXT MEETING

21. TO SET THE DATE AND TIME OF THE NEXT PARISH COUNCIL MEETING

Proposed as Wednesday 14th November 2018 at 7.30pm