



TO MEMBERS OF THE COUNCIL:

You are duly summoned to the next meeting of **TIVETSHALL PARISH COUNCIL** to be held on

Wednesday 5th September at 7.30 pm at Tivetshall Village Hall

Ros Hill, Parish Clerk: Leylandii, Rectory Road, Tivetshall St Mary, Norwich. NR15 2AL Telephone 07830292074

SIGNED: *R G Hill*

DATED: 30th August 2018

AGENDA

- 1. APOLOGIES AND APPROVALS OF ABSENCE**
- 2. TO CONSIDER APPLICANTS FOR CO-OPTION**
- 3. TO RECORD DECLARATIONS OF INTEREST AND CONSIDER DISPENSATIONS**
- 4. MINUTES**
 - 4.1 To approve the minutes of the 16th July Council meeting.
 - 4.2 Matters arising from the minutes
- 5. PUBLIC PARTICIPATION – 15 MINUTES ALLOCATED FOR PARISHIONERS’ FORUM**
 - 5.1 Reports from District Cllr and County Cllr, if present
 - 5.2 Parishioners' Forum
- 6. REPORTS FROM CLERK AND COUNCILLORS**
 - 6.1 Update on Highways and Public Rights of Way matters
 - 6.2 Update on Installation of SAM2 machine
 - 6.3 Update on new Norse maintenance contract
- 7. TO CONSIDER PC APPROACH RE ADDITIONAL SITES FOR GREATER NORWICH DEVELOPMENT PLAN**
- 8. HIGHWAYS AND MAINTENANCE MATTERS**
 - 8.1 Consideration of 2nd quotes for CCTV overlooking Playing Field
 - 8.2 To consider quote for bramble clearance along left-hand edge of playing field
 - 8.3 To consider options for making notice board on Moulton Road more stable
 - 8.4 To consider overgrown hedges obstructing vision of road users
- 9. UPDATE FROM VILLAGE HALL MANAGEMENT COMMITTEE**
- 10. TO CONSIDER PLAY EQUIPMENT MAINTENANCE AND REPAIRS**
- 11. TO CONSIDER SUGGESTIONS FOR PARISH PARTNERSHIP FUNDING FOR 2018/19**
- 12. UPDATE ON B4RN PROJECT**
 - 12.1 Request for PC to pay for hire of the village hall for a residents meeting on 11th September
- 13. WW1 CENTENARY EVENTS**
 - 13.1 Feedback from working group
 - 13.2 To agree design and location of commemorative plaque
- 14. TO REVIEW AND ASSIGN RESPONSIBILITIES FOR WORKSTREAMS IN COMMUNITY PLAN**
- 15. TO CONSIDER DEVELOPING A NEIGHBOURHOOD PLAN**
- 16. TO CONSIDER MAINTENANCE AND DAMAGE OF VILLAGE GREEN AND ONGOING PARKING ON GREEN**
- 17. ASSET OF COMMUNITY VALUE NOMINATION – THE RAILWAY INN**
- 18. TRAINING FOR NEW COUNCILLORS**
- 19. TO NOTE CORRESPONDENCE RECEIVED REGARDING MAINTENANCE OF VILLAGE BENCHES**
- 20. FINANCE**
 - 20.1 Update on changes to signatories
 - 20.2 To receive the balance of accounts and bank reconciliation
 - 20.3 To approve payments to include:
 - 20.3.1. Clerk’s monthly gross salary for period 01/09/18 to 30/09/18 of £267.89

- 20.3.2. Handyman's monthly gross salary for period 01/09/18 to 30/09/18 and arrears for period 13/08/18-31/08/18, total £130.64
- 20.3.3. Clerk's expenses, reimbursement of office supplies £46.59 and mileage £9.00
- 20.3.4. The Primrose Press, Grapevine Printing - £112.00
- 20.3.5. Handyman's Expenses, reimbursement for personal protective equipment - £58.92

21. STAFFING MATTERS (CONSIDER EXCLUDING THE PUBLIC)

- 21.1 Update on induction of Handyman and consideration of future tasks

22. URGENT ITEMS FOR INFORMATION AND CARRYING FORWARD TO NEXT MEETING

23. TO SET THE DATE AND TIME OF THE NEXT PARISH COUNCIL MEETING

Proposed as Wednesday 10th October 2018 at 7.30pm