



TO MEMBERS OF THE COUNCIL:

You are duly summoned to the next meeting of **TIVETSHALL PARISH COUNCIL** to be held on
Wednesday 10th May 2017 at 7.30 pm at Tivetshall Village Hall

Ros Hill, Parish Clerk: Leylandii, Rectory Road, Tivetshall St Mary, Norwich. NR15 2AL Telephone 07830292074

SIGNED: *R G Hill*

DATED: 4th May 2017

AGENDA

- 1. TO APPOINT THE CHAIR AND VICE-CHAIR FOR THE COMING YEAR**
- 2. TO CONSIDER APPLICANTS FOR CO-OPTION**
- 3. TO RECEIVE ACCEPTANCES OF OFFICE**
- 4. APOLOGIES AND APPROVALS OF ABSENCE**
- 5. TO RECORD DECLARATIONS OF INTEREST AND CONSIDER DISPENSATIONS**
- 6. MINUTES**
 - 6.1 To approve the minutes of the 5th April council meeting
 - 6.2 Matters arising from the minutes.
- 7. PUBLIC PARTICIPATION – 15 MINUTES ALLOCATED FOR PARISHIONER FORUM**
 - 7.1 Reports from District Cllr, County Cllr, and Police Community Support Officer if present
 - 7.2 Parishioners' Forum
- 8. REPORTS FROM CLERK AND COUNCILLORS**
 - 8.1 Update on footpath signing, misuse and access issues to public rights of way (Clerk/Cllr Sadler)
 - 8.2 Update on access to noticeboard on the village green (Clerk)
 - 8.3 Update on TPC Facebook page (Clerk)
 - 8.4 Update into findings regarding weekly inspection of play equipment (Clerk)
 - 8.5 Update on repairs to fence adjoining the playing field and cost of post savers (Clerk/Cllr Sadler)
- 9. PLANNING**
 - 10.1 2017/0819 (application) Land West Of The Street Tivetshall St Mary Norfolk. Proposed detached four bedroom dwelling
- 10. HIGHWAYS & MAINTENANCE MATTERS**
 - 10.1 To consider provision of an additional dog waste bin
 - 10.2 Highways issues and repairs, including speeding traffic
- 11. TO CONSIDER COMMUNITY EVENTS AND RECREATION**
- 12. TO ADOPT COMMUNITY PLAN FOR 2017/18 AND AGREE ACTIONS FOR JUNE MEETING**
- 13. TO CONSIDER AND AGREE COUNCIL'S RESPONSE TO SNDC COMMUNITY GOVERNANCE REVIEW AND INFORMATION FOR PARISHIONERS**
- 14. TO REVIEW THE ASSET REGISTER AND RISK ASSESSMENT**
- 15. REVIEW OF STANDING ORDERS AND FINANCIAL REGULATIONS**
- 16. TO CONSIDER FINAL ARRANGEMENTS FOR THE ANNUAL PARISH MEETING**
- 17. TO NOTE CORRESPONDENCE RECEIVED**
 - 17.1 NALC Training
 - 17.2 Mobile Library Service
 - 17.3 East Anglian Air Ambulance and The Salvation Army Recycling
 - 17.4 Open Farm Sunday
 - 17.5 Transport to Pulham Surgery
- 18. TO APPROVE APPOINTMENT OF INTERNAL AUDITOR FOR EOY ACCOUNTS**
- 19. TO CONSIDER FINANCE TRAINING FOR CLERK**

20. FINANCE

- 20.1 To consider insurance renewal
- 20.2 To consider renewal of membership of Norfolk Association of Local Councils
- 20.3 To report on CIL payments
- 20.4 To receive the balance of accounts
- 20.5 To approve payments to include:
 - 20.5.1. Clerk's expenses for office supplies and petrol - £40.45
 - 20.5.2. Clerk's monthly gross salary for period 01/05/17 to 31/05/17 - £211.10
 - 20.5.3. Payment of invoice from Community Car Scheme for Jan-Mar 2017 - £28.31
 - 20.5.4. Payment of Norfolk Association of Local Councils' membership - £140.10
 - 20.5.5. Payment to Norfolk County Council for Parish Council's contributions to TROD path and Bus Shelter – £3350.00 (£1675.00 for each scheme)
 - 20.5.6. Payment of donation to Friends of Tivetshall Primary School for use of the school - £25.50 (c/fwd from April)
 - 20.5.7. Came and Co Insurance Renewal for 2017/18 - £436.07

21. URGENT ITEMS FOR INFORMATION AND CARRYING FORWARD TO NEXT MEETING

22. TO SET THE DATE AND TIME OF THE NEXT PARISH COUNCIL MEETING

Proposed as Wednesday 7th June, 2017 at 7.30pm