



TIVETSHALL PARISH COUNCIL

Minutes of Tivetshall Parish Council Meeting: 7.30 p.m. Wednesday 14 September, 2016, Tivetshall Village Hall

Present: Jo Cocks, Tony Jollans, Christopher Miller (Acting Chair), Christopher Sadler.
Lynn Jollans, (Clerk)

1 member of the public.

1. TO RECEIVE APOLOGIES FOR ABSENCE

Apologies received from Martin Wilby and Bev Spratt. Rita Land and PCSO James Stables are on holiday.

2. TO CONSIDER APPLICANTS FOR CO-OPTION

None.

3. DECLARATIONS OF INTEREST AND CONSIDER DISPENSATIONS

None.

4. MINUTES

4.1. Minutes of the July meeting were reviewed and approved.

4.2. There were no matters arising from the minutes.

5. PUBLIC PARTICIPATION

A representative of the 'Tivetshall Friends and Family' group (TFAF) reported that the yard sale had raised £340. She thanked the Council for their support and also thanked Chris Miller for his help. Feedback was good and parishioners were glad it had been organised. One parishioner had problems with visitor parking and she said that more help would be needed for next time.

TFAF is holding a Coffee Morning on 2 Oct 11.00 to 1.00, in aid of Macmillan Cancer, at the Village Hall.

She asked if Council knew when the Christmas tree would be put up as they were thinking of organising a Christmas market / fair to coincide with that event. Council said a date had not been decided but the purchase of the tree was on the agenda. As the subject had been raised the clerk reported that she had contacted last year's supplier who was happy to provide the tree this year. Council agreed a budget of £100 to cover the cost of the tree. There had been interest in starting a community pond project and she asked if the Council was willing to lease the pond to the group who would take over the maintenance and improvement of the pond area. After some discussion it was decided that appointing a 'pond warden' would be the best way forward. The Clerk to investigate insurance implications.

The group is considering organising a Summer Fête and Dog Show and asked about the possibility of using the playing field and the hall. Tony Jollans, speaking as a member of the Village Hall Committee, said he believed other dog events had been denied access to the hall due to the potential damage to the floor. Council thought that the playing field could not be used as this is a 'dog free zone' but the Village Green would be acceptable. The parishioner reported that people are still walking their dogs on the playing field. The Clerk to speak to the dog warden and ask if he can do anything to stop them or if Council will have to take action itself.

6. REPORT FROM CLERK AND COUNCILLORS

- 6.1. The clerk had attended the Clerk's Consultation at Long Stratton on 14 July. There had been a presentation of SNDC's new website, parts of which will be going live this month.

Information had been provided on the independent living and dementia grants available.

Representatives from Highways spoke about how the cutbacks were affecting the work they do and welcomed the opportunity to work on more joint schemes with the parishes.

- 6.2. Tony Jollans had attended the Norfolk ALC Summer Employment Seminar in Diss. He said that the morning session was an excellent presentation and it was a good day all round at which he had picked up lots of interesting information.

He had also attended the Greater Norwich Development Plan workshop in Long Stratton on Monday. GNDP are looking at land allocation for the period 2010-2036. He said there would be on-going consultations into 2017.

7. PLANNING

- 7.1. 2016/1705 Land South of Shangri-La The Street. Discharge of condition 2 and 7 of planning application 2014/1305. For information only. Council is not invited to comment on discharges of conditions.

8. TO DISCUSS MAINTENANCE MATTERS

- 8.1. Maintenance contract. The Clerk gave Councillors details of the quotes she had received to date. A meeting with a further firm was taking place the following Saturday and the Clerk would collate the information when all the quotes were in.

- 8.2. To discuss the pond area on the Village Green. Covered to some extent during parishioner's forum but Council confirmed the hedges around this area would be included in the new maintenance contract. All the hedges could use an Autumn tidy up and the Clerk to get prices for this.

- 8.3. Toddler swing repair quote. Council agreed for Playscape Playgrounds to undertake the repair as per their quotation.

- 8.4. Fence repair. The Clerk was concerned that inserting additional posts in between the existing damaged ones was only a short term solution. It was not turning out to be an inexpensive job and she wondered if Council ought to consider replacing the existing posts. To that end she had requested a quote. The Clerk to go ahead and either authorise additional posts or replacements depending on the quote received, which will be circulated to Councillors.

9. TO DISCUSS THE PARISH PARTNERSHIP FUNDING

The Clerk had contacted Gary Overland regarding possible projects for inclusion in the Parish Partnership Scheme. Gary will organise a visit to the parish.

10. TO DISCUSS PRINTER PURCHASE

The Clerk had done online research on various models of printer and it seems that all have their problems. In light of this it was decided to purchase the cheapest Brother model available from 121 which has occasional A3 capabilities and a sheet feeder for the scanner function, due to the ease of getting any problem sorted out and the easy available of supplies.

11. TO DISCUSS CHRISTMAS TREE PURCHASE

Covered during public participation

12. TO DISCUSS CHURCH LANE

This has been very overgrown for most of the summer. It is not a public footpath and it seems no one has responsibility for keeping it cleared therefor Council was very pleased to hear that a public spirited parishioner had taken it on himself to do this. Council expressed thanks to Steve West and asked that an acknowledgement go into the next Grapevine

13. TO DECIDE ON A PROJECT FOR MARTIN WILBY'S GRANT

Deferred to the next meeting.

14. TO NOTE CORRESPONDENCE RECEIVED

- 14.1. A parishioner copied Council on an e-mail sent to Highways about the footpaths.
- 14.2. A parishioner notified the Clerk of the disintegration of the bridge over the footpath on Green Lane and asked if Council could put up a warning sign. The Clerk reported the matter to Highways and consulted the insurers regarding signage. Their advice was that it was County Council's responsibility. Thanks expressed to Maggie Rowan for clearing the verge and ditch in the area.
- 14.3. Public Rights of Way had been in touch to say they had logged issues arising from the map of the parish that had been sent to them.
- 14.4. A lady had contacted Tony Jollans complaining about the lack of streetlights and walkways in the village.
- 14.5. NCC had contacted the council with more details of development for faster broadband, but had asked that the details not be made public yet.
- 14.6. Notification was received saying that the Highway Rangers would visit Tivetshall. None of the jobs notified to them appear to have been addressed.
- 14.7. Prior notification received about removal of payphones. There will be a 90 day consultation period in due course.
- 14.8. There is a one bedroom house available on Bramble Close, which was advertised 18 – 24 August.
- 14.9. Paul Playford had forwarded a great picture of the sea scouts and has been asked if it could be used on the cover of the Grapevine.
- 14.10. A lady called Sharon Churchill had asked if anyone could give her any information on the Woodrow family who lived in the parish c. 1870. To go in Grapevine.
- 14.11. A complaint had been received about the noise at the Maltings. Parishioner to be advised to contact Community Protection at SNDC.
- 14.12. Tony Jollans had received a telephone call from a lady who has recently moved to the village who has a child going to primary school in Harleston, who is getting on the senior's bus. She had been in touch with Norfolk CC and for some reason they had told her to contact her Parish Council. Tony was awaiting further contact from the lady.
- 14.13. Tony Jollans said that a parishioner had informed him that motorbikes were using Station Road as a racetrack on a regular basis and said that he would mention this to PCSO James Stables.

15. FINANCE

- 15.1. The Clerk has completed the paperwork for the adopter (recycling) payment on behalf of the Council.
- 15.2. The completed Annual Return had been received from the external auditors and the Clerk read their report. There were no items of concern to them.
- 15.3. Chris Miller proposed that Standing Order 12a was suspended for the duration of item 15.2 of the agenda. Seconded by Jo Cocks and agreed by all.
- 15.4. Appointment of R.F.O. Lynn Jollans was appointed R.F.O.
- 15.5. The balance of accounts was presented and the bank statement signed off.

| | |
|--|---------|
| 15.6. The following payments were authorised | |
| Norfolk ALC Training | £100.00 |
| Playsafety Ltd Playground Inspection | £159.60 |
| A, P + L Cradle Swing | £147.00 |
| Primrose Press | £148.00 |
| Buildbase | £4.85 |
| HMRC | £130.00 |
| T. Jollans Travel Expenses | £10.80 |
| L. Jollans Expenses | £46.50 |

16. TO SET THE DATE AND TIME OF THE NEXT MEETING

Confirmed as **7.30 p.m. on Wednesday 12 October**

The meeting closed at 9.55 p.m.