



## TIVETSHALL PARISH COUNCIL

### Minutes of Tivetshall Annual Parish Council Meeting: 7.30 p.m. Wednesday 8 June, 2016, Tivetshall Village Hall

Present: Tony Jollans (Chair), Rita Land, Christopher Miller, Jo Cocks, Christopher Sadler.  
Cllr. Bev Spratt, Cllr. Martin Wilby  
Lynn Jollans, (Clerk)  
1 member of the public.

**1. TO RECEIVE APOLOGIES FOR ABSENCE**

PCSO James Stables had sent apologies.

**2. TO CONSIDER APPLICANTS FOR CO-OPTION**

None.

**3. DECLARATIONS OF INTEREST AND CONSIDER DISPENSATIONS**

Tony Jollans declared an interest in item 16 on the agenda.

**4. MINUTES**

4.1. Minutes of the May meeting were reviewed and approved.

4.2. Matter arising from the minutes. The clerk reported that, following enquiries into the 10 mile an hour road signs around the village, it appeared that these had been left by the teams repairing pot holes.

Jo Cocks reported that, following the demise of Chenery Travel, the Harleston school bus was being run by Dophin Autos, who were insisting that the children were picked up and dropped off on the A140. Bev Spratt said that if she sent him the details he would address this.

**5. PUBLIC PARTICIPATION**

5.1. Bev Spratt reported that there was extra money available for roads. A new scheme for reporting pot holes has been implemented and he urged parishioners to make use of it. The recent practice of just cutting corners of verges has saved only £70,000. He urged parishioners to ask for the practice to be discontinued. NCC has a 10 million pound hole in the budget and they were attempting to reduce this by selling off property including Carrow House.

5.2. Martin Wilby said that the new 4 day week for bin collection was working well, allowing maintenance to take place on Mondays. He reminded Council that he had £250 available for Tivetshall and reported that Dickleburgh had elected to give their grant to the local school. He also reminded Council that the Ladies Cycle Tour would be coming through the parish on the 15 June, leaving Harleston at 12.30 p.m.

5.3. A parishioner reported that the road edge was breaking up by the Post Office. Bev Spratt asked that she send him the details and he will address the problem.

**6. CHAIR'S REPORT**

The Chair reported that Dean Forbes had resigned from the Council. The Chair read the response he had sent to Dean expressing his regret at the decision and expressing his thanks for the time Dean had served on the Council.

**7. PLANNING**

7.1. 2016/1203 The Lullys Rectory Road Conversion of garage into living space and rear extension. Council agreed to recommend approval.

**8. TO DISCUSS PLAYGROUND PROBLEMS AND INSPECTION**

- 8.1. Concerns about travellers. After some discussion it was decided the expense of trying to restrict access to the playing field would not be justified for the risk involved.
- 8.2. The Clerk reported that there was still a sign up informing parishioners that the playing field was out of bounds to dogs. It was agreed to purchase additional signs.
- 8.3. The contract for maintenance of the playing field and green comes to an end this year. 3 quotes to be obtained when Councillors decide what to include. To be decided at the next meeting.
- 8.4. Fence repair. A further estimate had been received from a local firm and Council decided to award the work to this firm.

**9. TO DISCUSS TRANSPARENCY FUNDING.**

The only available categories that can now be claimed are for internet access, if required for the new clerk, and staff hours. To be considered at the next meeting.

**10. TO CONSIDER THE PCC REQUEST TO INCREASE THE AMOUNT DONATED.**

After a lengthy discussion Council felt that it could not commit to increasing the annual donation, but would be willing to consider a contribution to any additional one-off expense the PCC might incur.

**11. TO DISCUSS THE PARISH PARTNERSHIP FUNDING.**

The Clerk informed Council of the types of projects that may secure funding. The information to be circulated to Councillors for consideration.

**12. TO NOTE CORRESPONDENCE RECEIVED**

- 12.1. A parishioner had reported that the dog bin on Primrose Hill is difficult to access. The Clerk has spoken to SNDC about this and it will be looked at.
- 12.2. SNDC are having their annual South Norfolk on Show event on 17 July. This is a free event for all the family.
- 12.3. The Highways Team have asked that as from 16 May any highways maintenance issues be reported via their web site at [www.norfolk.gov.uk](http://www.norfolk.gov.uk) or [highways@norfolk.gov.uk](mailto:highways@norfolk.gov.uk) or to contact [simon.briggs@norfolk.gov.uk](mailto:simon.briggs@norfolk.gov.uk) and not Gary Overland.
- 12.4. SNDC are undertaking consultation on their draft Statement of Community Involvement (SCI). Full details are available at [www.south-norfolk.gov.uk/planning/293.asp](http://www.south-norfolk.gov.uk/planning/293.asp) Comments can be made by e-mail to [LP@s-norfolk.gov.uk](mailto:LP@s-norfolk.gov.uk).
- 12.5. Notice of road closure has been received during the Women's Cycle Tour on 14 and 15 June. Pulham Road, the A140 roundabout and Station Road will be affected.
- 12.6. The Norfolk Playing Field Association will be holding an Autumn Conference on 27 October at Easton College.

**13. FINANCE**

- 13.1. Rita Land was appointed as Responsible Finance Officer.
- 13.2. The balance of accounts was presented and the bank statement signed off.
- 13.3. The following payments were authorised
  - Norse Grounds Maintenance half year £1323.64
  - Timothy Playford Notice boards and benches £485.00
  - Primrose Press Grapevine £132.00

**14. TO SET THE DATE AND TIME OF THE NEXT MEETING.**

Confirmed as **7.30 p.m. on Wednesday 13 July**

**15. COUNCIL AGREED TO CLOSE THE MEETING TO THE PUBLIC 9.14 P.M.**