



TIVETSHALL PARISH COUNCIL

Minutes of Tivetshall Annual Parish Council Meeting: 8.15 p.m. Wednesday 11 May, 2016, Tivetshall Village Hall

Present: Tony Jollans (Chair), Rita Land, Christopher Miller, Jo Cocks, Christopher Sadler,
Dean Forbes
Lynn Jollans, (Clerk)
6 members of the public.

1. TO APPOINT THE CHAIR AND VICE CHAIR

- 1.1. Jo Cocks nominated Tony Jollans as Chair, seconded by Chris Miller. Agreed by all.
- 1.2. Chris Miller nominated Rita Land as Vice Chair, seconded by Tony Jollans. Agreed by all.

2. TO CONSIDER APPLICANTS FOR CO-OPTION

None.

3. TO RECEIVE ACCEPTANCE OF OFFICE

Tony Jollans signed the acceptance of the office of Chair and Rita Land signed the acceptance of the office of Vice Chair. Both were witnessed by the Clerk.

4. TO RECEIVE APOLOGIES FOR ABSENCE

None.

5. DECLARATIONS OF INTEREST AND CONSIDER DISPENSATIONS

Tony Jollans declared an interest in item 17 on the agenda.

6. MINUTES

- 6.1. Minutes of the April meeting were reviewed and approved.
- 6.2. Matter arising from the minutes. The clerk reported that there had been no further demand for a skate park / BMX track for Tivetshall, despite Mrs. Groves putting the Grapevine article on her Facebook page. The Clerk had confirmed the location of the BMX track in Burston with the Burston Clerk and notified Mrs. Groves and the office of Richard Bacon. Mr. Bacon had expressed his thanks for the Council's efforts.

7. PUBLIC PARTICIPATION

- 7.1. It has been noted that people have been walking dogs on the playing field, which is not permitted. Council to check if signs are missing.
- 7.2. A parishioner asked if anything was known about the 10 miles an hour signs in the village. The Clerk to investigate.
- 7.3. A parishioner thanked the two new councillors for coming forward.

8. CHAIR'S REPORT

The Chair reported that he had been in contact with Gary Day asking for a meeting to discuss the problem with lorries. Gary had replied that there had been a problem in Long Stratton that led to an incident on Moulton Road. The Chair did not accept that this was a one off problem; it is on-going and is going to get worse. He will contact Gary again and insist on a meeting.

9. PLANNING

- 9.1. 2016/0863 Fernleigh Farm Barn Notification of Change of use. For information only.
- 9.2. 2016/0982 and 2016/0983 Land S. E. of Shangri-La. Plots one and two The Street. Council were not happy about this development but SNDC had granted outline planning permission despite the past objections. There were concerns about the water pressure on The Street, and the potential damage to the verge and these concerns will be communicated to the Planning Department.

10. TO DISCUSS PLAYGROUND PROBLEMS AND INSPECTION

- 10.1. The Clerk reported that a price had been obtained for the 5 swing seats. Council decided to replace like with like. It was reported that the toddler swing seat had not been replaced despite Council being billed for this, though the play net has been repaired.
- 10.2. The Chair said that the annual inspection would be taking place in June and there was an option to meet with the inspector. He thought that this would be useful but would incur an additional charge. Council agreed for the Chair to meet with the inspector.
- 10.3. A quote has been received for the installation of further fence posts to support the damaged ones on the playing field. Due to the amount involved it was felt that further quotes should be obtained.

11. TO DISCUSS THE SITUATION WITH BUSES ON TINKER'S LANE

The Clerk had written to the Managing Director of Chenery's and circulated her unhelpful response to Councillors. It was regretfully agreed that no further action could be taken.

12. TO REVIEW THE ASSET REGISTER AND RISK ASSESSMENT

The updated documents were circulated to Councillors and agreed.

13. TO NOTE CORRESPONDANCE RECEIVED

- 13.1. SNDC is running a session on planning policy on 26 May. The Clerk has booked two places. Dickleburgh and Rushall PC is also running a training session on planning on Thursday 30 June. Two places booked at present. The Clerk to ascertain if any other Councillors would like to attend at the next meeting.
- 13.2. There are new dates for Transparency Funding applications. To go on the next agenda for discussion.
- 13.3. Notification has been received from the Better Broadband for Norfolk team about the installation of a new communications cabinet in the village, but they have asked that the precise details are not published.

- 13.4. Brome Community Recycling Centre reopened on 2 May, but parishioners should be aware that some items incur charges. The Clerk has been informed that Morningthorpe has also returned to opening 7 days a week.
- 13.5. The next Clerks' Consultation will be held on 14 July at South Norfolk House.
- 13.6. Norfolk Local Access Forum will be holding a Parish Paths Seminar from 10 a.m. to 4.00 p.m. on Monday 13 June.
- 13.7. A parishioner has concerns about travellers setting up camp on the playing field. To be discussed in June.
- 13.8. The PCC have asked the Council to consider reviewing the level of the donation for the churchyard. To be discussed in June.
- 13.9. SNDC notified Council of changes to bin collection days. They will be sending information packs to each household.
- 13.10. There had been a further update on the meeting of 26 February from John Pennell about concerns with Norfolk ALC which has been forwarded to Councillors.
- 13.11. Peg Bridges, from UK Power Network has been in touch asking for the correct person to send a small cheque to for the Council. The Clerk has written to her with the details.

14. FINANCE

- 14.1. Insurance provision. The Council entered into a three year agreement with Came and Co. in 2015 so no further action required.
- 14.2. The Financial Regulations were reviewed in January 2016 so no further action required.
- 14.3. The status of CIL payment has been reported to SNDC. Of the £2694.68 received in 2015/16 £1381.50 had been spent (defibrillator) and £1313.80 retained.
- 14.4. The report by the Internal Auditor has been received and circulated to Councillors. No major concerns were noted.
- 14.5. The Annual Governance section of the Annual Return was completed by Council.
- 14.6. The Accounting Statement on the Annual Return was agreed by Council.
- 14.7. The balance of accounts was presented and reconciled to the bank statement.
- 14.8. The following payments were authorised

Action Play and Leisure	£433.40
Came and Co. Insurance	£417.98
Tim Playford Fence repair	£82.97
V. Dennis Audit fee	£55.00

15. TO SET THE DATE AND TIME OF THE NEXT MEETING.

Confirmed as **7.30 p.m. on Wednesday 8 June**

16. THE MEETING WAS CLOSED TO THE PUBLIC 10.00 P.M.