



**TO MEMBERS OF THE COUNCIL:**

You are hereby summoned to the annual meeting of TIVETSHALL PARISH COUNCIL to be held on  
Wednesday 11 May 2016 at 8.00 p.m. at the Village Hall  
**Lynn Jollans, Acting Parish Clerk:** Hall Farm House, Tivetshall St. Margaret NR15 2BD. Tel. 01379 677881

SIGNED *Lynn Jollans*

**DATED:** 07/05/2016

**AGENDA**

- 1. TO APPOINT THE CHAIR AND VICE CHAIR FOR THE COMING YEAR**
- 2. TO CONSIDER APPLICANTS FOR CO-OPTION**
- 3. TO RECEIVE ACCEPTANCES OF OFFICE**
- 4. TO RECEIVE APOLOGIES FOR ABSENCE**
- 5. TO RECORD DECLARATIONS OF INTEREST AND CONSIDER DISPENSATIONS**
- 6. MINUTES**
  - 6.1 To approve the minutes of the April meeting.
  - 6.2 Matters arising from the minutes.
- 7. PUBLIC PARTICIPATION**
  - 7.1 Reports from District Cllr, County Cllr, and Police Community Support Officer if present
  - 7.2 Parishioners' Forum
- 8. CHAIR'S REPORT**
- 9. PLANNING**
  - 9.1 2016/0863 Fernleigh Farm Barn, Notification of change of use to C3 dwelling
  - 9.2 2016/0982 Land S.E. of Shangri-La The Street, Plot One. Erection of a 3 bedroom bungalow
  - 9.3 2016/0983 Land S.E. of Shangri-La The Street, Plot Two. Erection of a 3 bedroom house
- 10. TO DISCUSS THE PLAYGROUND PROBLEMS AND INSPECTION**
- 11. TO DISCUSS THE SITUATION WITH BUSES ON TINKER'S LANE**
- 12. TO REVIEW THE ASSET REGISTER AND RISK ASSESMENT**
- 13. TO NOTE CORRESPONDENCE RECEIVED**
- 14. FINANCE**
  - 14.1 To discuss Insurance provision
  - 14.2 To review the Financial Regulations
  - 14.3 To report on CIL payments
  - 14.4 Internal Auditor's report and Annual Return
  - 14.5 To receive the balance of accounts
  - 14.6 To approve payments to include:
    - 14.6.1. Internal Audit fee
    - 14.6.2. Emergency fence repair
    - 14.6.3. Came and Co. Insurance
    - 14.6.4. Action, Play and Leisure net repair and toddler swing
- 15. TO SET THE DATE AND TIME OF THE NEXT MEETING.**

Proposed as Wednesday 8 June, 2016 at 7.30
- 16. TO CONSIDER CLOSING THE MEETING TO DISCUSS CONFIDENTIAL BUSINESS**
- 17. TO DISCUSS CONFIDENTIAL BUSINESS**