



## TIVETSHALL PARISH COUNCIL

### Minutes of Tivetshall Parish Council Meeting: 7:30 p.m. Wednesday 26 August, 2015, Tivetshall Village Hall

Present: Tony Jollans (Chair), Rita Land, Christopher Miller  
Lynn Jollans, (Clerk)  
Martin Wilby (District Councillor)  
4 members of the public.

#### 1. APOLOGIES FOR ABSENCE

None received.

#### 2. DECLARATIONS OF INTEREST AND CONSIDER DISPENSATIONS

None.

#### 3. MINUTES

3.1 Minutes of the July meeting were reviewed and approved.

3.2 Matters arising from the minutes

3.2.1 Item 7.2 Danarbour had been contacted and asked to go ahead with the cutting of trees and hedges at front of field and around bottle bank. James Crerar not yet contacted

3.2.2 Letter has been sent to bank re. read only on-line access no response as yet

3.2.3 Football Club happy to agree no payment due for last season and continue with use of the field for forthcoming season.

#### 4. CHAIRMAN'S STATEMENT

The Chairman made the following statement.

"Last week South Norfolk Council's Standards Committee considered a formal complaint against me, by Doreen Gray, supported by Paul Playford.

The committee noted that my actions were undertaken with the best intentions but, nonetheless, determined that I had breached our Code of Conduct and failed to comply with Section 31(1) of the Localism Act by taking part in the discussion, at our February meeting, about training Lynn.

Minutes of the meeting are available on South Norfolk Council's web site. In brief, it recommended some actions that the council must consider and, in particular, it recommended that I issue a public apology. I am a long way from perfect and where I fall short, I am happy to admit it and apologise, so let me say, for the record, that I'm sorry.

I will be more careful in future as I continue to try my best to serve the local community."

#### 5. PUBLIC PARTICIPATION

5.1 Martin Wilby presented his report to council:

Martin had had a very interesting visit to the recycling centre in Costessey. He said that the site was run a little like a military operation on a very secure site. He estimated that

about 50 people were employed sorting through the material. Cardboard is sent to China, plastic goes to Holland, milk bottles are remade into milk bottles and tins into tins. The only material that currently costs to dispose of is glass, which is charged at £25 per ton. A company is investigating the potential to use crushed glass as a building material so this may change in the future.

The regional winners of the Pub of the Year competition have been announced and this region's winner is The Crown at Pulham Market. The overall winner will be announced shortly.

Martin's grant to Tivetshall is going to the defibrillator project, as is the one to Rushall. Gissing has opted for help towards a new marquee for outside events.

#### 5.2 Parishioner's Forum.

Several parishioners made suggestions about the best way to get more people to join the council including advertising in the Cockcrow, sending out a note for parents with the children from the school if the school is willing, and putting notices on Streetlife and Twitter. Council to consider and take action.

A problem was reported of parking on The Street. Martin Wilby gave the parishioner a contact at Saffron Housing and she said she would contact them.

David Evans has been trying to get the footpath situation sorted out (missing signs and overgrown or planted with crops) and has managed to get a contact at Highways. He has been trying to collate all the trouble spots but one of the problems is that any maps of the footpaths are very out of date. Several parishioners agreed to undertake a survey of the parish's paths. David Evans asked the chair if he would report the wilful damage to the Boudicca Way sign to the PCSO.

### 6. PLANNING.

6.1 2015/Cherry Tree Barn, Lodge Road. Revision of application. No further comment on this application was required as the change to residential land resolved the council's only concern.

6.2 11 Thwaites Oak Close, revised application. Minor alterations to an application council had previously recommended for approval. No further comment required.

### 7. VANDALISM

7.1 Playground cone repair. The clerk reported that the cost of the repair is going to be £978 plus VAT as the cone had to be dismantled and sent to Scotland. Clerk to contact insurance provider. Cllr. Land said that unfortunately the stakes purchased to hold warning tape were in themselves a potential hazard and should be removed. They were not preventing children accessing the cone. It was resolved to remove the stakes and try to get the cone removed as soon as possible.

7.2 Fence and Pavilion. Both of these have been damaged. Cllr. Land said that she would organise the fence repair. No decision was reached about what action to take on the pavilion.

### 8. COMPUTER FOR COUNCIL

The chair will look at what 121 in Diss can offer, as it was agreed that purchasing from a local supplier was preferred. Software required was discussed and decided upon.

## **9. POND SAFETY**

The clerk informed council that the cost of purchasing a lifebuoy and housing was around £250. Cllr. Miller informed council of a firm offering two lifebuoys at a cost of £49.99. It was decided to proceed with the purchase of these. John Clarke very kindly offered to install a post for the life buoy to be attached to.

## **10. FINANCIAL REGULATIONS**

The chair has circulated the document with his comments and council was happy to accept his suggestions. He will now produce the completed document at the next meeting for signature.

## **11. DEFIBRILLATOR**

Cllr. Land wanted to progress this as soon as possible. Options for the site were considered and it was decided that, with the agreement of the Village Hall Management Committee, it should be placed on the outside wall of the village hall. There was some discussion as to purchase and running costs. Some parishioners have kindly offered to make a donation to the cost, as have St. Margaret's Allotment Charity and council agreed to make up any shortfall to a maximum of £2000. The clerk to contact parishioners who offered a donation and to contact SNDC to find out if this would be an acceptable use of CIL funds.

## **12. FOOTPATHS**

This item had been covered during public participation the outcome being to form a footpath survey team to be able to notify NCC of all problems in the parish.

## **13. I.C.O. REGISTRATION**

After some discussion it was decided the clerk should consult NALC to see if they think it would be advisable to register with the Information Commissioner's Office.

## **14. TO NOTE CORRESPONDENCE RECEIVED**

14.1 A parishioner had complained that the over-painting of the white lines at the crossing on Hales Street has resulted in them becoming more like sleeping policemen. He wondered if this was something that could be addressed should the council make use of the new Highway Rangers scheme.

14.2 A parishioner had expressed concerns about the verge outside Green Pastures. This has not been restored properly following the Saffron development. As there will probably shortly be further development next to the Saffron housing it is likely that there will be further damage to the verge as there is no space for site traffic on the new site so it would seem that to address this now would be premature and the chair had responded to the parishioner to this effect.

14.3 There have been two reports of drug use in the village, at Patten Lane and at the village hall playing fields, where nitrous oxide canisters had been found. Both had been passed on to the PCSO. The PCSO had informed the chair that there was little that could be done about the use of nitrous oxide in this instance as they are not illegal. The chair is awaiting the PCSO's response to the Patten Lane report.

14.4 SNDC would be holding a Chairman's Briefing on 29 September that the chair is intending to attend.

14.5 Hastoe Housing has a one bedroom ground floor flat that will be available shortly. It will be advertised week beginning 10 September.

14.6 Voluntary Norfolk has asked if council would be willing to advertise that they are seeking volunteer drivers. As Tivetshall has its own community car scheme council felt that it could not comply. Clerk to respond.

14.7 EACH had asked the council for a donation. Council felt that donating to EACH was a matter for individual parishioners, not the council.

#### **15. FINANCE**

15.1 The balance of accounts was presented to council.

15.2 The following payments were authorised

Community Car Scheme	£34.40
Buildbase Pins and tape for climbing cone	£26.21
Primrose Press August/September Grapevine	£112.00
Playsafety 2015 playground inspection	£103.20

#### **16. ANY OTHER BUSINESS**

The clerk said that as SNDC council appear to have lost all register of interest forms she would be grateful if councillors would complete them again and she would resubmit to SNDC.

#### **17. TO SET THE DATE AND TIME OF THE NEXT MEETING.**

The date of the next meeting was confirmed as **7:30 pm on Wednesday 14 October 2015.**

THE MEETING CLOSED AT 9.35 P.M.