



## TIVETSHALL PARISH COUNCIL

### Minutes of Tivetshall Parish Council Meeting: 7:30 p.m. Tuesday 14th October, 2014, Tivetshall Village Hall

Present: Lynn Jollans, Tony Jollans (Chair), Rita Land, Christopher Miller.  
Vivienne Dennis (taking minutes).  
Martin Wilby (District Councillor).  
5 members of the public.

#### 1. APOLOGIES FOR ABSENCE.

None.

#### 2. TO RECEIVE DECLARATIONS OF INTEREST.

None.

#### 3. TO CONSIDER APPLICANTS FOR CO-OPTION.

None.

#### 4. CONFIRMATION OF MINUTES.

The minutes of the meeting 2nd September, 2014, were presented, approved & signed.  
There were no matters arising.

#### 5. PUBLIC PARTICIPATION.

5.1 Martin Wilby (District Councillor) spoke: new recycling regime already successful; no current plans to remove bottle banks; SNC awarded grant to Diss Heritage Fund; Waveney Food Festival at Bungay; installation of new toilet block at Harleston; reminder about £250 available to spend; will be in attendance at tomorrow's planning meeting.

Neither Bev Spratt (County Councillor) nor Isabelle Agrir (Community PCSO) present.

##### 5.2 Parishioners Forum:

5.2.1 Concerns expressed about speeding through village; agreed to look into options (signs, humps, chicanes, 20 mph limits, flashing machines) & costs; (possibility Parish Partnership funding.)

5.2.2 Concerns expressed about uneven/'unfinished' trod path; agreed to look at costs of asphalt, and/or compressor hire.

5.2.3 Suggested that the village would benefit from a public access defibrillator; agreed to investigate.

5.2.4 Parishioner expressed thanks for improving dog bin access, & bus stop lighting.

5.2.5 Concerns expressed about the Bonds Road/Rectory Road junction; particularly visibility due to hedging & parking, & with reference to children waiting there for school bus. Agreed to look into this further, to decide who should be approached, & possible alternative locations for stop.

5.2.6 Request for additional dog bin, in Primrose Hill area.

- 5.2.7 Request for improved signage, especially for church, & village hall; agreed to make enquiries.
- 5.2.8 Concerns expressed about various distracting signs at roundabout; seek advice from District Councillor/Highways.
- 5.2.9 Further discussion required about the football team requirements for toilet facilities.

**6. CHAIR'S REPORT.**

Chair reported on: having met with Pulham Market PC clerk with regard to maintenance responsibilities at roundabout; having attended a useful & interesting NALC AGM; will be attending forthcoming SNC planning meeting with regard to application in The Street.

**7. PLANNING APPLICATIONS.**

7.1 2014/1873: Mardle Farm: Conversion of a storage building into a residential property. After a lengthy discussion, it was agreed to refuse the application in its current form on the grounds of loss of privacy to neighbours, and that planting of trees should at least be carried out to restore privacy should planning permission be granted.

**8. TO RECEIVE REPORTS FROM COUNCILLORS & DISCUSS CURRENT ISSUES INCLUDING:**

- 8.1 Prevention of parking on council land in front of Hastoe Housing, Green Lane. Defer further discussion; further advice to be sought; NALC communication ref. trees available for planting on public land; speak to Tree Warden.
- 8.2 Parish Partnership: new round of funding. Clerk to look into costs of speeding deterrents, & additional paths.
- 8.3 Standing orders: amendments required in response to changes in the law on recording of meetings. Unanimous that these be formally adopted.
- 8.4 Bunny's Burrow. Investigations to continue.
- 8.5 Councillor Training. Dates to be e-mailed to new councillors.
- 8.6 Clerk Vacancy. In addition to new computer, it was felt that a number of policies & procedures should be in place before a new clerk is appointed. (Lynn Jollans & Vivienne Dennis agreed both happy to continue to their respective temporary roles.)

**9. TO NOTE CORRESPONDENCE RECEIVED.**

Letter from Barclays Bank requesting Rita Land attend in respect of change of signatory. E-mail from SNC planning dept; seeking views with regard to the avoidance of paper copies where possible; council agreed option C.

**10. FINANCE.**

- 10.1 Auditor's report. External auditor's report noted: person taking minutes should not be conducting internal audit; advice from NALC had said this was not unacceptable; risk assessments required; need to explain differences.
- 10.2 To approve payments:
 

Vivienne Dennis: meeting & minutes 2nd September:	£40.00
Primrose Press: Grapevine October:	£112.00
Norse: Grass-cutting contract:	£1304.06
Mazars: external audit:	£120.00

Cheques & invoices examined, approved & signed.

Some discussions about the Norse contract; additional hedge-cutting; whether any local farmers could be approached.

10.3 To approve future payments:

Tony Jollans expenses: £37.35 Lynn Jollans: £35.33

Royal British Legion donation to wreaths: £60.00. All approved.

Discussions about the purchase of a Christmas tree.

**11. COUNCILLORS COMMENTS/FUTURE AGENDA ITEMS.**

Rita Land has not yet had any response from the school; will follow up with request for Christmas Grapevine.

Draft budget.

District Councillor's £250.

**12. DATE OF NEXT MEETING.**

Tuesday 11th November, 2014 at 7.30 p.m.

Meeting closed at 9.50 p.m.