



## TIVETSHALL PARISH COUNCIL

### Minutes of Tivetshall Parish Council Meeting: 7:30 p.m. Tuesday 24th June, 2014, Tivetshall Village Hall

Present: Lynn Jollans, Tony Jollans (Chair), Ann Baker, Jenny Wilby.  
Martin Wilby (District Councillor).  
Vivienne Dennis (taking minutes).  
3 members of the public.

Welcome & introductions.

Tony Jollans signed declaration of office as chair, (previously omitted).

#### 1. APOLOGIES FOR ABSENCE.

Received from Isabelle Agrir (Community PCSO).

#### 2. RECEIVE DECLARATIONS OF INTEREST.

Lynn Jollans & Tony Jollans declared an interest (non-pecuniary) in item 10.2.6.

#### 3. CONSIDER APPLICANTS FOR CO-OPTION.

Two local residents had volunteered for co-option.

It was proposed by Tony Jollans, & carried unanimously, that Rita Land become a parish councillor.

It was proposed by Tony Jollans, & carried unanimously, that Chris Miller become a parish councillor.

Both signed declarations of office, & both will officially join Tivetshall Parish Council at the next meeting.

#### 4. CONFIRMATION OF MINUTES.

The minutes of the meeting 13th May, 2014, were presented, approved & signed.

#### 5. PUBLIC PARTICIPATION.

5.1 Bev Spratt (County Councillor) not present.

Martin Wilby (District Councillor) spoke: his DC budget, allowing Tivetshall PC £250; SNC stand at Norfolk Show, (NCC launch Pub is the Hub); SNC open day 13th July.

5.2 Isabelle Agrir (Community PCSO) not present, but sent the usual security messages.

5.3 Parishioners Forum:

Member of the public requested an update on the village green bollards; one quote received; no further progress. Will be an agenda item at next meeting.

Member of the public reported smashed windscreen glass on Green Lane verges; agreed to seek advice re. responsibility for clearing up; ask Norfolk Highways.

Also request SNC Env. Svcs. clean sweep through village.

## 6. PROPER OFFICER.

Tony Jollans proposed that, in the absence of a permanent clerk, Lynn Jollans should take the role of temporary clerk & Proper Officer; seconded by Ann Baker; unanimous.

## 7. PLANNING APPLICATIONS.

- 7.1 2014/0842: Chestnut Farm, Station Road: Demolition of listed cattle range. Approved, as per SNC.
- 7.2 2014/0913: Kashmir, Hales Street: Proposed rear extension. Prior approval not required.

## 8. RECEIVE REPORTS FROM COUNCILLORS ON CURRENT ISSUES :

- 8.1 Playing field:  
Football club agreement & goal posts: Tasburgh FC asked to use field; cleared pavilion; refurbished goal posts; will mark out lines. Approved sending formal letter of agreement; offer to reimburse expenses.

## 9. TO NOTE CORRESPONDENCE RECEIVED.

None. (Since clerk resigned, although filing cabinet collected, paperwork not examined.)  
Note: TJ & LJ signatories on account; discuss new mandate at next meeting.  
Change address for bank correspondence to Hall Farm.

## 10. FINANCE.

- 10.1 Annual Return
- 10.1.1 To approve Annual Return accounting statements: unanimously approved.  
Note asset register updated.
- 10.1.2 To approve Annual Return governance statement: unanimously approved.
- 10.2 To approve payments:
- 10.2.1 Pam Carpenter replacement cheque (as per minutes pg 386 item 11.4)  
£30.20
- 10.2.2 Broker Network Ltd. replacement cheque (as per minutes pg 402 item 10.4)  
£410.42
- 10.2.3 Vivienne Dennis £50.00
- 10.2.4 Primrose Press £112.00
- 10.2.5 Norse £1304.08
- 10.2.6 S. Jollans (as per minutes pg 400 item 8.2) £20.00
- 10.2.7 Buildbase £38.28
- 10.2.8 PSSG £25.00
- Cheques & invoices examined, approved & signed.

## 11. COUNCILLORS COMMENTS/FUTURE AGENDA ITEMS.

- 11.1 Parochial Church Council donation:  
This annual payment not awarded in last financial year, in error. LJ to check; agenda item at next meeting.

## 12. DATE OF NEXT MEETING.

Tuesday 8th July, 2014 at 7.30 p.m.

All present thanked for support.

Meeting closed at 8.25 p.m.