



TO MEMBERS OF THE COUNCIL:

You are hereby summoned to a meeting of TIVETSHALL PARISH COUNCIL to be held on
Tuesday 11 February 2014 at 7.30pm at the Village Hall

Sally Chapman, Tivetshall Parish Council Clerk

19 Gawdy Close, Harleston, Norfolk. IP20 9ET. Tel. 01379 855486

SIGNED

SChapman

DATED:

06/02/2014

AGENDA

- 1. APOLOGIES FOR ABSENCE**
- 2. TO RECEIVE DECLARATIONS OF INTEREST**
- 3. TO CONSIDER APPLICANTS FOR CO-OPTION**
- 4. MINUTES**
 - 4.1 Minutes of the meeting held on Tuesday 14th January 2014 will be reviewed, amended as/if considered necessary, and approved.
 - 4.2 Action Points update
- 5. PUBLIC PARTICIPATION**
 - 5.1. Reports from Martin Wilby, District Councillor and Beverley Spratt, County Councillor if present
 - 5.2. Report from Isabelle Agrir, PCSO, if present.
 - 5.3. Parishioners' forum
- 6. PLANNING**
 - 6.1. No planning applications
- 7. TO RECEIVE REPORTS FROM COUNCILLORS/CLERK AND DISCUSS CURRENT ISSUES INCLUDING**
 - 7.1. Playing field/Play area update / Obtain quotes and/or purchase of play bark
 - 7.2. Oil buying group
 - 7.3. Saffron Affordable Housing on The Street/Rectory Road/A140 junction
 - 7.4. Bunny's Burrow land ownership
 - 7.5. Donations to local children's charities.
 - 7.6. Dog fouling stickers
- 8. TO DISCUSS EMPLOYMENT AND ADMINISTRATION ARRANGEMENTS**
 - 8.1. Clerk Initial Training
 - 8.2. Clerk End of Year Training
 - 8.3. Clerk Employment Arrangement
 - 8.4. Responsible Financial Officer position
- 9. TO NOTE CORRESPONDENCE RECEIVED**
 - 9.1. Royal British Legion Receipt of Donation
- 10. FINANCE**
 - 10.1. To receive the balance of accounts
 - 10.2. Risk Assessment
 - 10.3. Half Year Review
 - 10.4. To approve payments to include:
 - 10.5. Community Car Scheme
 - 10.6. Primrose Press
 - 10.7. Tivetshall Village Hall
 - 10.8. Buildbase
 - 10.9. Clerk Salary/expenses January
 - 10.10. Clerk PAYE
 - 10.11. Clerk's Initial Training
- 11. COUNCILLORS' COMMENTS/FUTURE AGENDA ITEMS**
- 12. DATE OF NEXT MEETING**

To confirm the date and time of the next meeting as:

Tuesday, 11 March 2014 at 7.30 pm.