THE TIVETSHALLS
St. Mary & St. Margaret

TIVETSHALL PARISH COUNCIL

Minutes of Tivetshall Parish Council Meeting: 11.00 a.m. Friday 25th October, 2013, Tivetshall Village Hall

Present: Pam Carpenter, Lynn Jollans (Acting Clerk), Tony Jollans (Chair), Claire Kirby

1. APOLOGIES FOR ABSENCE

   There were none

2. RECEIVE DECLARATIONS OF INTEREST

   There were none

3. CONSIDER APPOINTMENT OF CLERK

   The Chair explained the reason for the special meeting. Interviews for the post of clerk had been held and the interview panel had made a recommendation to council. In order to legally act on that recommendation, council had to formally make a decision at a public meeting.

   Tony Jollans proposed, and Pam Carpenter seconded, that council offer the post to Sally Chapman and, if she accepted, to employ her. All agreed.

   Following discussions, Tony Jollans further proposed, and Pam Carpenter seconded, employment terms for the post. Again, all agreed. The salary and conditions are shown below but, given their nature, have been redacted for presentation in the public domain:

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Meeting closed at 11.20 a.m.

Signed: *[Tony Jollans]* (Chair) Date: *[12 November 2013]*