



**Minutes of Tivetshall Parish Council Meeting: 7.30 p.m. Tuesday 11 June, 2013, Tivetshall Village Hall.**

Present: Pam Carpenter, Lynn Jollans (Acting Clerk), Tony Jollans (Chair), Claire Kirby (Vice Chair),  
Vivienne Dennis (taking minutes),  
Melanie Smith (RenEnergy Ltd.),  
7 members of the public.

1. Apologies.  
Received from Isabelle Agrir (Police Community Support Officer) and Martin Wilby (District Councillor).
2. Receive Declarations of Interest.  
Lynn and Tony Jollans declared an interest in item 9.2.4.  
Claire Kirby declared an interest in item 6.1.
3. Consider Applicants for Co-option.  
There were none.
4. Confirmation of Minutes.  
The minutes of the meeting 21 May, 2013, were approved and signed.
5. Public Participation.
  - 5.1. Neither District Councillor nor County Councillor present.
  - 5.2. Melanie Smith of RenEnergy Installations Ltd. gave a brief presentation on the proposed solar pv installation on land east and north of Fernleigh Farm, Station Road (2013/0600.) No application has yet been submitted. Hand out available. Questions from councillors and parishioners were accepted, and covered land out of food production, extending programme of panels on property roofs; infrastructure and grid connection/s; use of brown-field sites instead; investment; benefit to local community; arrangements for fencing & hedging; effect of noise, dust, etc.; implications to wildlife, etc.; footpath diversions; vandalism; land recovery after the 25 year period, and decommissioning of site. In the main, views expressed were negative opinions.
  - 5.3. Parishioners Forum.
    - 5.3.1. Tony Carpenter advised that he will be meeting with County Archaeological Officer on 18<sup>th</sup> June to discuss the significance of whole area; hand out available.
    - 5.3.2. David Evans advised of improvements planned for village hall, which include replacing broken slabs with concrete path; stripping and refurbishing hall floor; the installation of hearing loop/sound system; relocation of oil-tank. Approaching bodies for grants, & would Parish Council consider donation.
6. Planning Applications.
  - 6.1. 2013/0725. Land east of Semere Green Road, Pulham Market and Dickleburgh. Erection of three wind turbines. Refused; proposed by Tony Jollans, seconded by Pam Carpenter; three in favour of refusal; one abstained. Refused primarily on grounds of not being significantly different from earlier application that was rejected. Claire Kirby declared that she had written a letter of objection in a personal capacity, and abstained on the vote.

7. Receive Reports from Councillors on Various Issues including :
  - 7.1. Quotes obtained by Lynn Jollans for bark replacement £1030 & tidying up £420, or together £1242, from APL; similar internet quote, bark only, £1014. Claire Kirby will check with Paul Playford regarding volume required. Agreed to approach FOTS in the search for willing helpers for odd jobs at playing field, pavilion maintenance, etc.
  - 7.2. Lynn Jollans has contacted SNC Dog Warden who has agreed to visit. Posters for Grapevine & notice-boards, asking that offenders be reported. Further article in Grapevine.
  - 7.3. Lynn Jollans has contacted school regarding suggestions for street naming of new Saffron development. Deadline of 21<sup>st</sup> June.
  - 7.4. Agreed to invite NRCC to September meeting to discuss the issue of oil buying group proposal. Claire Kirby to investigate comparisons in the interim.
  - 7.5. Tony Jollans will contact NCC again regarding the village road signs in need of repair.
  - 7.6. The 4 members of Parish Council attended a Governance & Standards training session run by SNC earlier this evening, which was considered very worthwhile.  
Pam Carpenter is looking at possible dates to attend NALC initial training for clerks & councillors. Lynn Jollans & Pam Carpenter are awaiting a date to attend the Norfolk RCC training 'Access to Funding'. Tony Jollans agreed to attend ROSPA Play Safety course on 10<sup>th</sup> July, in order to be better equipped to carry out regular playground maintenance, at a cost of £30 with a certificate valid for three years.
  - 7.7. Delay in response to Parish Partnerships application (grant towards footpath through village plus lighting at A140 bus-stop) due to overwhelming number of applications.
  - 7.8. David Evans advised that one of the original working party would be out to inspect the cracked brickwork on village sign plinth. Will report back on materials & costings for plaque.
  - 7.9. No response yet to the advertisement for Parish clerk.
  - 7.10. Confirmed that Paul Playford/Primrose Press happy to resume printing of Grapevine.
8. Correspondence Received.
 

E-mail from previous clerk.  
Police Crime Commissioner: Norfolk meetings, including 9<sup>th</sup> July at Long Stratton  
Family Fun day 14<sup>th</sup> July.  
Consultation- : SNC/Town & Parish Clerks 20<sup>th</sup> June; Lynn Jollans to attend.  
Payroll Services Company advertising.  
Jobsclubs at Diss & Long Stratton.  
Training : Declaration/s of Interest/s : not required to be refreshed annually.
9. Finance.
  - 9.1. The 2012/13 annual return and governance statement was agreed, proposed by Tony Jollans, & seconded by Claire Kirby. A supporting statement to the governance statement was briefly explained.
  - 9.2. Payments of invoices were agreed :  
Came insurance £419.44,  
Norse playing field maintenance £1281.02,  
Primrose Press printing Grapevine £96.00,  
S. Jollans meeting refreshments £15.00,  
Vivienne Dennis attending meetings & preparing minutes £80,(Tony Jollans advised that council had proposed this increase,)  
Primrose Press materials re. dog bin repair £9.22  
Total payments for June £1900.68
  - 9.3. In future a full statement of income and expenditure would be provided on the back of the agenda for each meeting, payment amounts would be checked against invoices at the meeting, and the minutes would record details of all payments.

9.4. It was explained that when the details of the former clerk's final pay were input to the HMRC system, the tax amount due was 15p less than was thought and reported at the May meeting, as HMRC only work in whole pounds. Consequently new cheques had to be written to HMRC and A. Pullen.

10. Councillors Comments/Future Agenda Items.

There were none.

11. Date of next meeting.

Tuesday 9<sup>th</sup> July, 2013 at 7.30 p.m.

Meeting closed at 9.20 p.m.