



## THE TIVESHALLS

St. Mary & St. Margaret

Tivetshall Parish Council Meeting: 7.30 p.m. Tuesday 9<sup>th</sup> April, 2013, Tivetshall Village Hall.

Present : Lynn Jollans, Tony Jollans, Claire Kirby,  
Vivienne Dennis (taking minutes)  
Martin Wilby (District councillor),  
Isabelle Agrir (Community PCSO),  
7 members of the public.

Tony Jollans welcomed everyone to the meeting, & made introductions.

### 1. Election of Chair.

Tony Jollans accepted the position of Chair; proposed by Claire Kirby & seconded by Lynn Jollans. The necessary declaration completed & signed.

### 2. Apologies.

There were none.

### 3. Declarations.

There were none.

### 4. Co-option.

Willing volunteers were requested; Pam Carpenter expressed a willingness to become a councillor; proposed by Tony Jollans & seconded by Claire Kirby; all in favour. Declaration of acceptance of Office signed.

### 5. Minutes.

The minutes of the meeting 12<sup>th</sup> March, 2013, were read, approved & signed.

### 6. Matters Arising from the Minutes.

6.1 Play area checklist : Chair will take this up with the manufacturers. Maintenance & further investigations required in respect of inspection & purchase of bark.

6.2 Review of standing orders: Agreed to form a working group, outside of council, to meet & discuss. (NB. Existing standing orders are available on web-site.)

6.3 Council standards : Agreed to defer.

### 7. Public Participation.

Isabelle Agrir, Community PCSO, introduced herself; she drew attention to recent & local thefts of catalytic convertors from 4x4 vehicles, & also reminded everybody of the importance of locking doors & windows of houses & cars.

Martin Wilby (DC) spoke : advised of the speed awareness machine & of the purchase of two new street sweepers; mentioned Handyman service; & litter pick, & success of SNC jobs clubs.  
SNC on show : Sunday 14<sup>th</sup> July.

Concerns were expressed following the recent resignation of the Chair, the clerk & two further councillors. Chair acknowledged 'problems' & could only promise to do his best; council acknowledged that teamwork was necessary to benefit parishioners. It was made clear that there would be no discussion regarding the clerk's resignation, as this was a confidential employment issue.

Concerns were raised regarding the increase in precept, which conflicted with previous information. Chair confirmed that there had been no mention of the grant in question, & nothing minuted; but it was a matter of some disagreement. It was advised that SNC have explanation & instruction on their website.

Finally, a request that any further notifications about dog waste & fouling reiterate that this is an offence anywhere.

8. Planning applications.  
There were none.

9. Correspondence.  
Resignation of clerk, councillors Paterson & Warren.  
Resignation of chair on council web-site, but not yet followed up with any formal letter to council.  
Chair proposed that council write letters of thanks to each; all agreed.  
Future communications are to go to Croft Barn; and/or use [Parish.Clerk@Tivetshall.org.uk](mailto:Parish.Clerk@Tivetshall.org.uk) e-mail address.  
Renewal of NALC membership £129.64; all agreed.  
Renewal of RCC? Membership £50/Silver service; all agreed.  
Notification of SLCC AGM 19<sup>th</sup> April.

10. Appointment of Clerk.  
Council agreed to form a working party to look at employment terms & conditions; & to discuss further the recruitment process. Lynn Jollans to act as clerk (and Proper Officer) until such time as an appointment is made.

11. Partnership Funding.  
SNC have fund of £1m to offer 75% grants towards certain community projects; highway improvements, street lighting, flashing speed signage, bus shelter, 'trod' paths.  
LJ, TJ & CK attended worthwhile presentation on these parish partnerships.  
Any such project needs community backing, & outline of project would need to be submitted by end April; to this end agreed to hold public meeting 7.30 p.m. Thursday 18<sup>th</sup> April. (Fliers out with Grapevine.)

12. Finance.  
12.1 Agreed to form a working finance group. Lynn Jollans to take the role of Responsible Financial Officer for the time being.  
12.2 Temporary address of council is Croft Barn, Tivetshall St. Mary, NR15 2BT. Necessary mandates to be acquired from bank with regard to new signatories.  
Outstanding invoices for payment :  
SNC, Grapevine : £74.38  
SLCC, subs : £145.00  
Repayment (to Grapevine advertiser) : £6.66.

To be carried forward.

(There is an outstanding amount due to clerk, ref. termination, holiday pay; this will require clarification/discussion at working party.)

13. Councillors comments/future agenda items.

Concern regarding the annual return; discuss at finance working party.

Village tidy up/litter pick : mention at next week's public meeting.

14. Date of next meeting.

Annual Parish Meeting : 7 p.m. Tuesday 21<sup>st</sup> May, 2013.

Followed by refreshments & a 15 minute break, before the ordinary monthly parish meeting.

Dates to be agreed between councillors for the working parties (finance, employment, standing orders) to meet over the next three weeks.

Meeting closed at 8.55 p.m.