

Tivetshall Parish Council.

Minutes of the Parish Council meeting held in Tivetshall Village Hall at 7.30 p.m. on Tuesday 10<sup>th</sup> April, 2012.

Present : Doreen Gray, Adella Lithman (Chair), Paul Vincent,  
Bev Spratt (County Councillor), Martin Wilby (District Councillor),  
Vivienne G. Dennis (taking minutes).  
Gary Day from Simpsons Maltings.  
4 members of the public.

Chair's welcome & introduction.

1. Apologies for absence. There were no apologies.
2. Declaration of interest for items on the agenda. None declared.
3. To confirm the minutes of the meeting held on 13<sup>th</sup> March, 2012. The minutes were confirmed & signed.
4. Public participation.

County Councillor enquired as to nature of problems currently within PC; these briefly outlined. He wished that PC be aware of opportunities available, especially in terms of funding, & not miss out. In view of current PC vacancies, suggested that future agenda/items be published, & better communications be achieved; more effort to attract new councillors, particularly younger people. Confirmed that S. Minns would not be standing in future; two others approached have prior commitments; one further agreed to consider.

- 4a. Report from Gary Day from Simpsons Maltings.

Speaking as Site Manager, acknowledged occasional complaints ref. emissions; as a company, very environmentally aware, with a pro-active stance, & set procedures.

Request that PC inform villagers of contact details should future complaints/concerns arise; these to be published in Grapevine. Possibility of open day at Maltings should there be sufficient interest.

- 4b. Report from County Councillor.

Endorsed PC interaction with local business.

Confirmed NDR going ahead; further monies to continue to Watton.

Looking at salary costs; more savings required.

Confirmed cuts in education budgets & social services funding.

NCC freeze on council tax next year.

- 4c. Report from District Councillor.

None, but South Norfolk Council Neighbourhood Survey distributed.

5. Matters Arising from Minutes.

- 5a. Jubilee Celebrations :

Jubilee grant of £75 received from South Norfolk Council; VHMIC & FOTS also to apply. Parish Council agreed to pay any shortfall in respect of magician's fee; proposed by Adella Lithman, & seconded by Paul Vincent.

There was much discussion regarding other arrangements; clarification is required in respect of the contract/payment for band, payment/s to Fun-force, menu/numbers for tea-party, etc. There to be liaison between PC & Jubilee Working Party to confirm details.

Plinth : in hand.

Mugs : liaison between PC & JWP.

Tree : members of JWP to make further enquiries.

- 5b. Update on Community Car Scheme.

Currently no co-ordinator.

Defer to next agenda.

Signed ..... (Chair) Date ..... Page No332

5c. To sign Section 106 agreement for Village Green.

Concerns expressed about signing; suggested contact South Norfolk Council, for further advice on liability of councillors.

6. Council matters.

6a. To consider co-opting Councillors onto the Parish Council.

As discussed earlier.

6b. Resignation of Clerk.

Letter of resignation read. Suggested that letter of appreciation be sent.

6c. To agree three signatories for Barclays Bank account.

Update.

6d. To agree on Internal Audit of accounts prior to sending to Mazars.

Vivienne Dennis agreed to undertake internal audit.

6e. To consider request from parishioner for providing a low hedge around the village green. Voted against.

7. Planning. No applications received.

8. Correspondence Received.

8a. Letter from South Norfolk Council to say application for Jubilee grant was successful; £75 received.

8b. Payment request from South Norfolk Council for dog bin servicing, £138.60.

8c. HMRC – notification to complete P35 employer annual return.

8d. Norfolk Association of Local Councils annual subscription request £128.36.

8e. Letter from South Norfolk Council stating that from 1<sup>st</sup> April Legal Services will be transferring to nplaw.

8f. Parish Crime Statistics.

8g. Norfolk RCC membership request.

8h. Norfolk RCC signpost, (round robin).

8i. Playing Field newsletter, (round robin).

8j. Anglian Water hosepipe ban, (round robin).

8k. Mazars notice of audit of accounts.

8l. Notice of road closure 16<sup>th</sup> – 20<sup>th</sup> April School Road/Star Lane & junction of Green Lane/Station Road (email & notice posted on boards).

8m. Email from Signline re Jubilee bunting prices, etc. (by e-mail).

8n. Email from Highway Community Ranger with schedule of visits, (by e-mail).

Correspondence not discussed.

9. Finance.

Financial statement as at 10<sup>th</sup> April, 2012 :

Balance Account No. 20663247	£5661.79 &
Balance Account No. 30933317	£4751.83 = £10,338.62

9a. Cheques & Invoices for approval. Not approved.

Previous Chair's letter of resignation was read.

10. Items for next agenda.

11. Date of next meeting: Tuesday 8 May 2012, at 7.30 pm preceded by Annual Parish Meeting at 7.00 p.m. The meeting closed at 9.00 p.m.