

**To all Parishioners** - You are invited to attend a meeting of Tivetshall Parish Council at Tivetshall Village Hall on Tuesday 4 September 2012 at 7.30pm. The press are welcome to attend

### **Agenda**

1. **To consider members for co-option**
2. **To consider accepting apologies for absence**
3. **To approve the minutes of the last council meeting/s:**
4. **To record declarations of interest from members in any item to be discussed**
5. **To consider dispensations from members in any item to be discussed**
6. **To adjourn the meeting to allow public participation**
  - 6.1. Parishioners questions or comments
  - 6.2. District & County Cllr. Reports
  - 6.3. To receive the Police Report
7. **To re-convene the meeting**
8. **To receive an update from the Clerk & outstanding actions** (for information only)
9. **To consider new & outstanding planning applications**
  - 9.1. 2012/1414, Friends Meeting House, Tivetshall St. Margaret, NR15 2AZ - Installation of two micro scale wind turbines (14.97m to hub, 5.6m diameter blades)
10. **To discuss a request for the provision of a skateboard park on the playing field**
11. **To receive an update and review all council contracts and commitments, including but not limited to:**
  - 11.1. Parish council publication - Tivetshall Grapevine
  - 11.2. Advertisers, including outstanding monies
  - 11.3. Football team, playing field & facilities, including outstanding monies
12. **To discuss the ongoing problems with potholes**
13. **To receive a copy of the completed external audit report for 2011/12**
14. **To receive an update from the Finance Working Group to review Quarter 1 Internal Control and Risk Management**
15. **To review the asset register and organise an inspection of all council owned/managed assets for condition and wear/repair**
16. **To consider the purchase of a four drawer filing cabinet for council records**
17. **To approve the final draft of the S106 agreement for the village green for signature**
18. **To approve delegation to the Proper Officer for emergency repairs <£500**
19. **To receive and discuss items from Parish Councillors**
20. **Finance**
  - 20.1. **Bank Balances**
  - 20.2. **Account Income**
  - 20.3. **Account Payments**
21. **Correspondence received:**
22. **To receive items for the next Agenda**
23. **Date and time of next meeting – 9 October 2012, commencing at 7.30pm**
24. **Meeting close**