

**To all Parishioners** - You are invited to attend a meeting of Tivetshall Parish Council at Tivetshall Village Hall on Tuesday 12 June 2012 at 7.30pm. The press are welcome to attend

### **Agenda**

1. **To consider co-option of a new member**
2. **To consider accepting apologies for absence**
3. **To approve the minutes of the last council meeting/s:**
  - 3.1. Scheduled meeting – 8 May 2012
4. **To record declarations of interest from members in any item to be discussed**
5. **To adjourn the meeting to allow public participation**
  - 5.1. Parishioners questions or comments
  - 5.2. District & County Cllr. Reports
  - 5.3. To receive the Police Report
6. **To re-convene the meeting**
7. **To receive an update from the Clerk & outstanding actions** (for information only)
8. **To consider new & outstanding planning applications**
9. **To discuss various concerns regarding the use of Back Lane**
10. **To consider moving the September meeting due to a clash of meeting dates**
11. **To consider online access to Barclays Bank for the clerk**
12. **To consider retention of council's documentation** (in line with national policy)
13. **To elect a Finance Working Group to set up and review financial management systems and internal control**
14. **To consider a training request for the clerk** (Good Practice in Using Volunteers)
15. **To consider a donation to Pulham Surgery Support Group**
16. **To consider the approval of a plaque/s for the new plinth and the new commemorative tree**
17. **To receive and discuss items from Parish Councillors**
18. **Finance**

18.1.	Current Account	Statement date 11/05/12	£9,184.33
18.2.	Account Plus	Statement date 16/05/12	£6,079.42
19. **Account Payments**

19.1.	A Pullen	Salary for June	£172.96
19.2.	A Pullen	Expenses for June	£41.10
19.3.	HMRC	Q1 Tax	£87.20
19.4.	Norse Commercial	Playing Field Mtce. (6 monthly charge)	£1,255.90
19.5.	The Primrose Press	June/July edition – Grapevine	£115.20
20. **Correspondence received** – Appendix A
21. **To receive items for the next Agenda**
22. **Date and time of next meeting** – 10 July 2012, commencing at 7.30pm
23. **Meeting close**

**Appendix A**

1. Account summary & bank reconciliation
2. Bank Account statement – Current
3. Bank Account Statement – Business Saver
4. SNDC – Decision report for 2012/0071 – RVC Meteorological mast Site, New Road, Tivetshall St Mary – Approved with conditions
5. SNDC – Consultation with town and parish clerks - 14 June 2012
6. SNDC – The Localism Act – Impact on the Code of Conduct
7. NCC – Cultural Services – Heritage lottery funded Norfolk's American Connections Project
8. Audit Commission – Consultations on appointment of external auditor for 2012/13 & future years
9. Wymondham Music Festival - Brochure